HOW TO APPLY FOR A STUDY ABROAD PROGRAM

If you choose to study at a non-partner university this is a self directed experience and you pay tuition fees directly to that university. This amount varies between universities, countries and courses.

You’ll need to manage your application and study arrangements yourself, following this process:

**Step 1: Select a host university**
Select the non-partner host university where you wish to study. If you are seeking credit, consider your remaining Curtin units and the units you want to undertake at the host university to ensure you will be able to get credit. Please note that it is possible to complete a study abroad program not for credit.

**Fees and finances**
As you’ll be studying at a non-partner university, you may be required to pay international student fees to that university, which you are unable to defer through HECS.

You should confirm with Centrelink to check if you will be eligible for Centrelink payments while studying overseas.

**Step 2: Receive Curtin’s approval for the units you want to study at the host university**
Before you confirm your place at the host university, you’ll need to apply to Curtin, showing the units you plan to study at the host university, and the equivalent Curtin units you wish to get credit for.

To do this, complete the **Credit for Recognised Learning form** and submit it to goglobal@curtin.edu.au along with the course syllabus. We recommend you submit this as early as possible.

**Step 3: Complete the Study Abroad online form**
Complete the online Study Abroad application form. It will go through to the Go Global team.

**Step 4: Apply to the host university**
Apply directly to the proposed host university. Their Study Abroad application instructions should be available on their website.

**Step 5: Lodge your travel information and itinerary**
Visit the Travel Operations Portal (TOP) and fill out the form.

**Step 6: Apply for a leave of absence**
As you will be studying at a non-partner university, you won’t remain enrolled at Curtin. You will need to complete the Application for Leave of Absence form.

**Step 7: On your return**
When you return from the program, to receive credit you will need to complete the Credit for Recognised Learning return application which can be lodged through your OASIS portal.

**International students**
Study Abroad is a program for domestic Curtin students. If you are an international student at Curtin, you are unable to study at a non-partner university and must select to study at a Curtin partner university through the Go Global exchange program instead.