

Statement of Confidentiality

The Counselling and AccessAbility Services adheres to the normal tenets of professional confidentiality as set out below.

1. Record Keeping

Counselling and AccessAbility Service's maintain records on all clients in keeping with usual tenets of professional accountability.

2. Release of Information

Subject to point 3 below, information about a client may be released to parties outside the Counselling & AccessAbility Services only with the explicit consent of the client. Release of information about a client will normally require a written consent for disclosure, signed by the client. A client's verbal consent to the release of information may be accepted only when both client and Counselling and AccessAbility Services staff agree that the circumstances do not require the formality of a written agreement.

3. Limits of Confidentiality

Confidential information will be disclosed without the consent of the client when there exists

- a clear danger to the client or to others, or
- a legal obligation to do so.

The term "legal obligation" includes such circumstances as a court subpoena, a valid search warrant, or such other legislated requirements as may be in force at any given time.

Please be aware the Counselling and AccessAbility service is obliged to report staff misconduct, i.e., bullying, harassment, inappropriate staff/student relationships, undeclared conflicts of interest, and criminal behaviour (any) to the Curtin Professional Standards and Conduct Unit. Alternatively, you may wish to report your concerns to the PSCU directly and/or seek Student Guild assistance.

This document is available in alternative formats on request by contacting Counselling and AccessAbility Services on (08) 9266 7850 or email access.ability@curtin.edu.au