

Application for Milestone 2

MPhil and Doctorate Students ONLY

The personal information collected on this form will be used by Curtin University for the sole purpose of providing requested and related services. A full privacy statement is available at <http://rim.curtin.edu.au/privacy/>

This form should be completed and submitted electronically.

STUDENT ID

SURNAME

GIVEN NAME/S

ENROLLING SCHOOL

COURSE CODE (UDC)

COURSE NAME

Sample of Work

Provide a brief description of the sample of written work you are submitting for Milestone 2. Outline how this piece of work fits into the context of your research project and indicate status of the piece (e.g. preliminary draft, final draft, published work).

Progress

Please comment on the progress you have made in relation to the tasks set out in Milestone 1. Please outline any notable developments in or variances to the research plan.

Completion Plan

Please provide a plan identifying the tasks to be completed and a timeline for their completion. You may wish to attach a Gantt chart to illustrate this. You may wish to attach a separate document if required.

Dissemination Plan

Please complete the table below to indicate how you plan to communicate the results of your research to your proposed audiences.

Item for Dissemination (e.g. thesis, title of journal article, conference paper)	Outlet of Dissemination (e.g. name of scholarly journal, community workshop, society newsletter)	Estimated Timeframe

Mobility Plan

Describe your mobility plan.

Please outline the benefits and relevance of the chosen activities.

Important: If you intend to participate in a conference while you are enrolled at Curtin, you will need to complete an online travel request in order for the travel to this conference to be approved.

Student Declaration *(please tick to confirm each item has been completed)*

- I declare that the sample of writing submitted with this form is my own work.
- I have completed and attached a Completion and Dissemination Plan.
- I have completed any required coursework units.
- I have obtained ethics and safety approvals as required.
- I have obtained authorship agreement.
- I have discussed the details of my mobility/ conference participation with my supervisory team.

Please sign below to confirm that the information provided by you on this application form is accurate.

Signature of Student

Date

On completion of all student sections, please forward this form along with your sample of written work to your Supervisor.

Supervisor to Complete

Please comment on the progress the student has made in their research project to date. Is the student on track to complete their project in the required timeframe?

Please comment on the quality of the written work submitted by the student. Is it of the appropriate standard for the degree being undertaken?

Is the Completion and Dissemination Plan provided by the student appropriate and achievable? Please comment.

Comment on the mobility plan that has been made. Confirm your approval and that the travel (if any) will be completed prior to the Milestone 3 deadline.

Supervisor Declaration (please tick to confirm each item has been completed)

- The student has access to the resources required to complete the project.
- The student has obtained any necessary ethics approval for their research project.
- I have discussed the issue of joint authorship and when required have come to an agreement with the student on this matter.

Signature of Supervisor

Date

Declaration and Recommendation of the Director of Graduate Research

- I confirm the student has presented completed their oral presentation and I have reviewed the Reviewers Report on the student's Milestone 2 oral presentation.
- I accept the application for Milestone 2 and recommend that the student be continued on Good Standing status; or
- I recommend that the student's Milestone 2 application be declined and the student's academic status be amended to Conditional. I will confirm any conditions and due dates to be placed on the students enrolment in the email with this application to ROC.GRS@curtin.edu.au
- I have saved this application in accordance with Curtin's record keeping procedures in the School for future reference. Please ensure that each Milestone form includes a clear instruction for the DGR to store the students' application and reviewer forms on a dedicated school drive, and only send the finalised Milestone application form to the GRS

Signature of Director of Graduate Research

Date

When complete, please submit this form only to the Graduate Research School ROC.GRS@curtin.edu.au