

## Application for Milestone 2 (Mid-Candidacy Review)

### Higher Degree by Research Students

The personal information collected on this form will be used by Curtin University for the sole purpose of providing requested and related services. A full privacy statement is available at <http://rim.curtin.edu.au/privacy/>

**This form should be completed and submitted electronically.**

STUDENT ID

SURNAME

GIVEN NAME/S

ENROLLING SCHOOL

COURSE CODE (UDC)

COURSE NAME

#### Sample of Written Work

Provide a brief description of the sample of written work you are submitting for Milestone 2. Outline how this piece of work fits into the context of your research project and indicate status of the piece (e.g. preliminary draft, final draft, published work).

#### Progress

Please comment on the progress you have made in relation to the tasks set out in Milestone 1. Please outline any notable developments in or variances to the research plan.

**Student Declaration** *(please tick to confirm each item has been completed)*

- I declare that the sample of writing submitted with this form is my own work.
- I have completed and attached a Completion and Dissemination Plan.
- I have completed any required coursework units.
- I have obtained ethics and safety approvals as required.
- I have obtained authorship agreement.
- I have discussed the details of my mobility/ conference participation with my supervisory team.

Please sign below to confirm that the information provided by you on this application form is accurate.

**Signature of Student**

**Date**

*On completion of all student sections, please forward this form along with your sample of written work and your Completion and Dissemination Plan to your Supervisor.*

**Supervisor to Complete**

Please comment on the progress the student has made in their research project to date. Is the student on track to complete their project in the required timeframe?

Please comment on the quality of the written work submitted by the student. Is it of the appropriate standard for the degree being undertaken?

Is the Completion and Dissemination Plan provided by the student appropriate and achievable? Please comment.

Describe the mobility plan that has been made and confirm your approval and that the travel (if any) will be completed prior to the Milestone 3 deadline.

**Supervisor Declaration** *(please tick to confirm each item has been completed)*

- I confirm that the student has access to the resources required to complete the project.
- I confirm that the student has obtained any necessary ethics approval for their research project.
- I confirm that the student if necessary has completed the Hazard Identification Toolkit and any follow up recommendations.
- I have discussed the issue of joint authorship and when required have come to an agreement with the student on this matter.

**Signature of Supervisor**

**Date**

**Declaration and Recommendation of the Director of Graduate Research**

- I confirm that the student gave an oral presentation for Milestone 2.
- I accept the application for Milestone 2 and recommend that the student be continued on Good Standing status; or
- I recommend that the student's Milestone 2 application be declined and the student's academic status be amended to Conditional. I have completed the Assignment of Conditional Status Form and email it along with this application to [ROC.GRS@curtin.edu.au](mailto:ROC.GRS@curtin.edu.au)

**Signature of Director of Graduate Research**

**Date**

The DGR signatory is required to ensure the original copy of this form along with any supporting documents are stored within the enrolling school in accordance with the [Records and Information Management Procedures](#).

Please submit the completed application form (**attachments not required**), to the Graduate Research School at [ROC.GRS@curtin.edu.au](mailto:ROC.GRS@curtin.edu.au).