

## Change of Citizenship / Visa Status

Forms must be lodged before the census date of the study period to be effective.

For information on census dates refer to [students.curtin.edu.au/administration/dates/census.cfm](http://students.curtin.edu.au/administration/dates/census.cfm)

### Student Details

|              |   |  |  |  |            |   |
|--------------|---|--|--|--|------------|---|
| Curtin ID    | <input style="width: 100%;" type="text"/> |  |  |  |            |   |
| Family Name  | <input style="width: 100%;" type="text"/> |  |  |  |            |   |
| Given Name/s | <input style="width: 100%;" type="text"/> |  |  |  | Birth Date | <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> |
| Course Title | <input style="width: 100%;" type="text"/> |  |  |  |            |   |
| Course Code  | <input style="width: 100%;" type="text"/> |  |  |  |            |   |

### THE FOLLOWING SECTION MUST BE COMPLETED

#### New Citizenship / Visa details (please tick appropriate box)

|   |   |
|---|---|
| Australian Citizen  | <input type="checkbox"/>  |
| New Zealand Citizen   | <input type="checkbox"/>  |
| Permanent Resident of Australia (excluding Humanitarian visa)                                       | <input type="checkbox"/>  |
| Permanent Resident Humanitarian Visa  | <input type="checkbox"/>  |
| Temporary Entrant (international student or temporary resident)                                     | <input type="checkbox"/>  |
| Date of Citizenship Granted   | <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> |
| Date of Permanent Residency Granted   | <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> |
| Year of Entry into Australia  | <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>   |
| Did you meet the residency requirements to citizenship <b>more than</b> one year ago? (please tick) | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Are you residing inside Australia for the semester? (please tick)                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Are you residing outside of Australia due to a course requirement? (please tick)                    | <input type="checkbox"/> Yes <input type="checkbox"/> No  |

#### Documentation Required

##### Change of Citizenship Status

An original or colour scanned copy of your citizenship certificate or Australian passport

##### Change of Visa Status

A copy of your Visa

Once your citizenship/visa status has been processed, you will need to complete a new electronic Commonwealth Assistance Form (eCAF) via the My eCAFs tab in your eStudent account.

|   |  |  |
|---|--|--|
| Signature* <input style="width: 95%;" type="text"/> |  | Date <input style="width: 100%;" type="text"/> |
|---|--|--|

\*Submission of this form via our [online enquiry webform](#) or your student email account will be accepted as your electronic signature & date for this form.

Please submit this form with all relevant supporting documents to your Student Services Office:

Email: [studentservicecentre@curtin.edu.au](mailto:studentservicecentre@curtin.edu.au)

In person: Curtin Connect Building 102

Webform: <https://students.connect.curtin.edu.au/app/contact>

## OASIS – Online Access to Student Information Services

# oasis

- OASIS is Curtin's student portal. Through OASIS, students are provided with access to their student record (eStudent), the Official Communications Channel (OCC), and a range of other online services including a student email account and learning support systems.
- **It is a condition of enrolment at Curtin that students activate their OASIS account and access OASIS at least once a week to receive official communications from the University via the OCC.**
- Students may be granted exemption from the requirement to access OASIS in exceptional circumstances only. Please check [www.oasis.curtin.edu.au](http://www.oasis.curtin.edu.au) for more information.

## Guild Membership

Under the Curtin University of Technology Act, all students automatically become members of the Student Guild on enrolment. In order for the Guild to provide services to you whilst you are a member, your name, student ID number, preferred contact address, home phone number, email addresses, gender, year of birth, course of study, campus location and other basic enrolment details will be made available to the Guild. These details will remain confidential. You may elect to opt out of Guild membership at any time via the Guild Membership Status Channel in OASIS (under the Campus Life & Guild tab). If you opt out of Guild membership, the Guild will no longer have access to your details and you will cease to be eligible for membership benefits.

## Student Declaration

- I understand it is my responsibility to ensure that my enrolment is correct.
- I have sought appropriate academic counselling in relation to my enrolment.
- I agree to be bound by the Statutes, Rules and Policies of the University as amended from time to time and agree to pay all fees, levies and charges directly arising from my enrolment.
- I am aware there may be additional fees and charges associated with my enrolment which are not included in the tuition charges (these may include but are not limited to student service & amenities fee, incidental fees and textbooks).
- I consent to receiving information electronically from the University.
- I agree to access OASIS (student portal) at least once a week to receive official communications from the University (unless approval for exemption is granted).
- I am aware of the conditions under which I am permitted to use University IT (computer) facilities.
- I acknowledge that I have read and understood the information on this form regarding Guild Membership.
- I acknowledge that I have read and understood the University's Privacy Statement.
- I acknowledge that any expenses or costs incurred by the University in recovering any monies owing by me shall be my responsibility. This includes debt collection agency fees and solicitors' costs on the amount outstanding and all other reasonable costs incurred in the recovery of outstanding monies.

## Privacy Statement

At Curtin, the privacy of students, staff and other people with whom the University deals is taken very seriously. Much of the information which the University collects in connection with its normal functions and activities is "personal information", and this information is handled in accordance with relevant privacy standards. For details of how the University handles personal information please refer to our [Privacy Statement](#).