

Declining an offer of Further Assessment



Curtin University

APPLICATION FORM

Student ID

Given Name/s

Surname

Student email

Contact Number

Course

Campus Location

UNIT DETAILS (of the unit you wish to decline your offer of a Further Assessment)

Unit Code

Unit Name

Unit Coordinator Name

STUDENT DECLARATION (please tick each statement)

By submitting this form I declare that I have read and understood all the implications of my decision listed below and sought advice from relevant University staff as appropriate:

I understand that in declining the opportunity to undertake this Further Assessment my grade will be changed to a Fail and I will be required to repeat the unit if it is a core unit in the course in which I am enrolled.

I understand that in declining this opportunity to undertake a Further Assessment this decision may increase:

- the financial cost of my course including but not limited to paying for an additional unit, living costs, access to HECS or other government funding etc.; and
- the duration of my course due to the requirement to repeat this unit (if core) or successfully pass another unit to ensure I meet the credit point requirements of my course to graduate.

I understand that if I repeat this unit it may not be offered in the following study period and I will be required to re-enroll, class register and repeat all the content and assessment items required to successfully pass the unit. I will not be permitted to submit any work previously submitted without explicit prior permission from the Unit Coordinator and adherence to the appropriate referencing styles to avoid self-plagiarism.

By declining the offer of a Further Assessment in the above unit I understand that I may not receive another opportunity during the remaining units of my course to be granted another Further Assessment in line with the eligibility criteria for a Further Assessment as stated in [Assessment and Student Progression: Policy and Procedures](#).

By signing and submitting this form, I forfeit my right to change my mind at a later date.

I understand that my academic transcript will show a fail grade for this attempt of the unit, and re-doing the unit will not result in the failing attempt being removed from the transcript.

I am responsible for seeking advice and establishing the possible consequences that declining this Further Assessment may have on my course progress due to the availability of units.

International students: I am responsible for seeking advice and establishing the possible consequences that declining this Further Assessment may have on increasing the duration of study in my course, course costs, living expenses and the University being unable to guarantee an extension of my visa due to any increased duration of study.

Student Signature:

Date submitted:

Please email this form to your Unit Coordinator listed in your unit outline no later than 5 working days from the receipt of our official Curtin Communication (OCC) notifying you of the approval of the Further Assessment.