

Exchange Partner Information Sheet 2019-20

General Information	
Institution:	The Robert Gordon University
Erasmus Code:	UK ABERDEE03
Study Abroad web pages:	www.rgu.ac.uk/studyabroad
Institutional web pages:	www.rgu.ac.uk
Employability Hub address:	Employability and Professional Enrichment Hub The Ishbel Gordon Building Robert Gordon University Garthdee Road, Aberdeen AB10 7QG UK
<i>Please note that we do not have an International Office</i>	
International Exchanges Manager (responsible for all non-academic aspects of exchanges, including agreements):	Miss Julia Kennedy j.kennedy@rgu.ac.uk
Employability Administrator (responsible for incoming students):	Miss Fiona Murray f.murray7@rgu.ac.uk
Generic email address:	studyabroad@rgu.ac.uk
Academic Schools:	Aberdeen Business School Gray's School of Art School of Applied Social Studies School of Computing and Digital Media School of Creative and Cultural Business School of Engineering School of Health Sciences School of Nursing and Midwifery School of Pharmacy and Life Sciences Scott Sutherland School of Architecture and Built Environment The Law School
Academic Exchange Coordinators:	Contact details are available online

Incoming Exchange Students – Application Information

Website for incoming exchange students:	http://www.rgu.ac.uk/future-students/study-abroad/incoming-students/incoming-students
Deadline for nomination:	Semester 1: 01 May Semester 2: 01 October Please nominate students by using our online nomination form
Deadline for application:	Semester 1: 01 June Semester 2: 01 November
Application procedure:	Students must apply using our online application form - Incoming Student Application We will not accept paper applications. We will only consider students who have been nominated by their sending institution.
Additional documents to be submitted with application:	<ul style="list-style-type: none"> • Learning Agreement (fully signed by student and home institution coordinator) • Proof of English language level if applicable (see below) • Letter of motivation • Transcript of records • Portfolio (if applying to Gray's School of Art) • Evidence of vaccinations, police check and character references (if applying to the School of Nursing and Midwifery)
Minimum English language requirements:	http://www.rgu.ac.uk/international/english-language-requirements * <i>Only for non-EU and non-EEA students</i>
Acceptance Letters:	Acceptance letters will be issued within eight weeks after submission.

Incoming Exchange Students – Academic Information

Language of instruction:	English
Credit system:	ECTS and Scottish credits used – 30 ECTS per semester
Course Catalogue:	Our Course Catalogue is available online at: www.rgu.ac.uk/ects-modules
Learning Agreements:	As students have to follow one of our set courses, we have created pre-populated Learning Agreements, which students should use when applying. These are available at www.rgu.ac.uk/ects-modules
Option of mixing courses across different subject areas:	No, students must follow our set courses. They cannot choose modules from different Schools, courses or years.
Registration procedures:	European students are able to enrol online prior to arrival. They receive a username and password email in mid-August (Fall Semester) or early January (Spring Semester). International students must enrol on campus when they arrive, and further information regarding this is sent to them in advance.
Transcripts:	Provisional transcripts for semester one will be available at the end of February each year. Official transcripts for semester one and two will be available at the end of June each year.

Academic Calendar

	Semester 1 (Fall)	Semester 2 (Spring)
Induction Week Begins:	Monday 09 September 2019	Monday 27 January 2020
Semester begins:	Monday 16 September 2019	Monday 27 January 2020
Teaching/class end date:	Friday 06 December 2019	Friday 24 April 2020
Exam period:	Saturday 07 December – Saturday 21 December 2019	Saturday 02 May – Saturday 16 May 2020

Full calendar is available [online](#)

Accommodation and Costs

Web link to accommodation choices:	www.rgu.ac.uk/student-life/accommodation/locations One semester leases are available for Erasmus/Exchange students who are only studying with us for one semester.
Web link to apply for accommodation:	www.rgu.ac.uk/roomonline <i>Please note: You cannot apply to accommodation until you have received your acceptance letter with your matriculation/student number.</i>
Cost per month:	£392 - £680 (estimate), depends on accommodation
Estimated living costs:	It is hard to predict your exact cost of living, as this varies from person to person. However, you can refer to our Cost of Living Guide for a rough guide to help with your planning. Cost of Living Guide The things which are going to vary your cost of living will be: <ul style="list-style-type: none"> • The type of accommodation you chose • If you require a visa (international students may require this) • How much socialising and travelling you want to do whilst at Robert Gordon University

Other Information

Students with Disability or Dyslexia:	Our Disability and Dyslexia service has many years' experience of supporting students with dyslexia, sensory and mobility impairments, mental health difficulties, medical conditions, autism spectrum disorders and temporary impairments, such as broken limbs. If a student will require access to any of these services, it is essential they declare this in their application form.
We have lots of other practical information online:	<ul style="list-style-type: none"> • ECTS Course Catalogue • What? Where? When?
ESN:	We have an ESN section at RGU, which organises many activities for incoming students.
Sports and Hobbies:	We have many options for sports and other hobbies through RGU Union .
Nearest Airport:	Aberdeen (ABZ)