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| Website: | www.fhsg.ch/en/international |
| Erasmus Code | CH ST.GALL08 |

International Office

| Contact person | Function | Contact data |
|----------------------------------|---|------------------------------|
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Swiss-European Mobility Programme SEMP 2018/19 (replaces Erasmus+ in Switzerland)

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| General information: | On arrival incoming student from European partner universities will receive funding from the Swiss-European Mobility Programme. | |
| Incoming students from: | AT,DK,FI,IE,IT,LI,NO,SE,UK | 1900 CHF/semester |
| | BE,GB, CY,CZ,DE,EE,EL,ES,HR,HU,IS, LT,LU,LV,MK,MT,NL,PL,PT,RO,SI,SK,TR | 2200 CHF/semester |
| Incoming staff: | CHF 170/day plus travel expenses of up to CHF 600. | |

Academic Information

| | Fall semester dates | Spring semester dates |
|-------------------------------|---|-------------------------------|
| Nomination Deadlines: | 1 May | 1 October |
| Application Deadlines: | 15 May | 15 October |
| Orientation Session: | First week of September | First week in February |
| Semester: | Mid of September – Mid of January | Mid of February – Mid of June |
| Examination Period: | Mid of January – End of January | Mid of June – End of June |
| | <i>Please be informed that failed examinations can only be repeated the following semester or the following academic year at FHS St.Gallen. There are no resit exams.</i> | |

Nomination and Application Procedure

Applicants must be officially nominated by their home university for their exchange semester.

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| Application documents: | Application form Passport sized photo Learning agreement | Proof of health insurance Official transcript of records Scan of passport or ID card |
| Level / courses / programmes offered: | Undergraduate / Bachelor in Business Administration <i>Please note: In general, the academic level at FHS St.Gallen is considered to be high.</i> | |
| Language of instruction: | English | |
| Language requirements: | TOEFL / IELTS, Pearson Test of English (Academic) or equivalent Score: TOEFL paper based 550, internet-based 79; IELTS 6.0; PTE Academic 50 pts. | |
| Course information / syllabus: | www.fhsg.ch/lernportal-en | |
| Course selection / procedure: | Course choice to be made with the international coordinator at home institution. Courses can be changed within two weeks as of the official semester start (contingent on the availability of places). | |
| Course load per semester: | Depending on home institution's requirements. Normal ECTS load is 30/semester. | |

Course overview

Spring semester

| Code | Course name | ECTS |
|------|--|------|
| STMA | Strategic Management* | 2 |
| COFI | Corporate Finance | 4 |
| MISA | Marketing & International Sales | 4 |
| LPDE | Leadership & Personal Development | 4 |
| MECO | Macro Economics I | 4 |
| INFB | Business Informatics | 4 |
| CPIN | Consulting Project** | 10 |
| EFAP | English for Academic Purposes*** | 2 |
| ENPC | English for Professional Communication | 3 |
| SPA1 | Spanish Basic Course | 2 |
| SPA2 | Spanish Intermediate Course | 2 |
| GEBA | German Basic Course | 4 |
| GEIN | German Intermediate Course | 4 |
| SWIS | Swiss Business Experience **** | 5 |
| GLSO | Global Sourcing | 2 |
| INEC | International Economics | 4 |
| ISMG | International Strategic Management | 4 |
| ORDE | Organisational Development | 4 |
| ICDE | International Corporate Development | 4 |
| FIRE | Financial Reporting | 4 |

Fall semester

| Code | Course name | ECTS |
|------|--|------|
| STMA | Strategic Management* | 2 |
| COFI | Corporate Finance | 4 |
| MISA | Marketing & International Sales | 4 |
| LPDE | Leadership & Personal Development | 4 |
| MECO | Macro Economics I | 4 |
| INFB | Business Informatics | 4 |
| CPIN | Consulting Project** | 10 |
| EFAP | English for Academic Purposes*** | 2 |
| ENPC | English for Professional Communication | 3 |
| SPA1 | Spanish Basic Course | 2 |
| SPA2 | Spanish Intermediate Course | 2 |
| GEBA | German Basic Course | 4 |
| GEIN | German Intermediate Course | 4 |
| SWIS | Swiss Business Experience**** | 5 |
| ICOU | Intercult. Communication & Understanding | 4 |
| ILAW | International Law | 3 |

* Mandatory course for all incoming students, usually held during the orientation week.

** Places are limited. An assessment is necessary. Once enrolled on this course, students do not have the possibility to deregister from the course because FHS St.Gallen signs contracts with companies for this purpose.

*** Highly recommended to students taking the course "CPIN Consulting Project".

**** Places are limited (min. 5 max 14 students). Once enrolled on this course, students do not have the possibility to deregister from the course.

Further Information

Appropriate expenses, per month in CHF:

Accommodation: 600 – 800, Food: 400, Public Transport: 70, Books: 60, Health insurance (can be waived): 80; Entertainment: 150
Total, per month: 1200 – 1700

Visa:

EU/EFTA: No visa required for students from EU/EFTA countries.

Non-EU Students: All other nationalities will receive documents from the International Office to apply for a Swiss visa in their home country. For country-specific requirements refer to the website of the Swiss Embassy/Consulate: www.eda.admin.ch/eda/en/home/rebs.html

All students: A residency permit must be obtained after entering Switzerland. The costs for the visa and the residence permit are paid for by the student.

Health insurance

You must have a health insurance valid in Switzerland.

EU/EFTA: European Health Insurance Card, EHIC.

Non-EU Students: Proof of health insurance valid in Switzerland. Health insurance provider in home country signs an exemption form together with a copy of the insurance policy in English, both documents will be evaluated by the local authorities in St.Gallen. If the documents are not being accepted by the local authorities students are obliged to sign up for a Swiss health insurance (approx. CHF 86). Please contact the International Office for more information.

Accommodation:

No on-campus accommodation between CHF 500 and CHF 700 available. Deadlines: 15 May/15 October (commission fee must be paid by then)

Facilities:

Wireless system network on campus

Canteen and Cafeteria

Libraries: at FHS St.Gallen www.fhsg.ch/bibliothek and

at HSG University www.biblio.unisg.ch

Sports facilities: at HSG University www.unisg.ch/de/hsgservices/sport

Miscellaneous:

Personal laptop is strongly recommended

Buddy programme: each student is allocated to a Swiss buddy. The Swiss student will contact the exchange student prior to arrival.

Work permits and regulations:

Non-EU students are not to work in Switzerland. EU students are currently permitted to work up to 15 hours per week.