

INFORMATION SHEET

for Shinshu University Student Exchange Application in Academic Year 2018 -2019

1. General Information:

Name of University:	SHINSHU UNIVERSITY	
Website of University:	http://www.shinshu-u.ac.jp/	
Website for exchange student program:	http://www.shinshu-u.ac.jp/institution/gec/cheer/english/inbound/short-term-program/exchange-student.php	
Contact persons for incoming exchange students:	Michiyo Nishimaki (Ms.) Exchange program coordinator, Shinshu University International Center(SUIC) 3-1-1 Asahi, Matsumoto, Nagano, 390-8621, Japan E-mail Address: nishimaki_michiyo@gm.shinshu-u.ac.jp Telephone Number: +81-263-37-3360 Fax Number: +81-263-37-2181	Tomonori Sato(Mr.) Professor, Shinshu University Global Education Center(GEC) 3-1-1 Asahi, Matsumoto, Nagano, 390-8621, Japan E-mail Address: stomo@shinshu-u.ac.jp Telephone Number: +81-263-37-3227 Fax Number: +81-263-37-3227

2. Academic Calendar:

Dates	Semester 1 (Spring 2018)	Semester 2 (Autumn 2018)
Designated or recommended date of arrival:	March 30, 2018 (tentative)	Late September, 2018
Date students can move into accommodation:	March 30, 2018 (tentative)	Late September, 2018
Orientation and procedures dates:	April 2, 2018 ~ April 6, 2018 (tentative)	Late September, 2018
Classes start ~ end:	April 9, 2018 ~ July 27, 2018 (tentative)	Early October, 2018 ~ End of January, 2019
Registration deadline:	April 20, 2018 (tentative)	Mid October, 2018
Exam and End-of-program presentation period:	Late July, 2018 ~ Early August, 2018	Late January, 2019 ~ Early February, 2019
Vacation (Summer / Spring):	Early August, 2018 ~ Late September, 2018	Early February, 2019 ~ End of March, 2019
Transcript offered: *will be issued upon completion of the program.	End of September, 2018	End of March, 2019

3. Academic and Enrollment Information:

Length of the exchange period:	One or two semesters
Qualifications for incoming exchange students:	Enrolled student year: No requirements, but must be enrolled as a degree-seeking student at their home university for the entire exchange study period at Shinshu University.
	Language Proficiency: For Japanese Learning: None; For Major Subjects: Fluent enough to understand classes in Japanese
	Extra Qualifications: Be in a good physical and mental condition, and have no health problems that may interfere with participating in the program. To prove they are able to maintain themselves financially for the duration of their exchange in Japan. Must respond to various surveys from Shinshu University.
Language for exchange students:	Japanese
Certificate requirement:	Take at least 10 credits per year (5 credits a semester), be present at the end-of-program presentation.
Visa requirements:	To apply for a student visa, students will be required to submit a Letter of Acceptance and a Certificate of Eligibility (COE) (which will be sent to you) to the appropriate Japanese Embassy or Consulate for your area.

4. Application Procedure:

Dates	For Semester 1 (Spring 2018)	For Semester 2 (Autumn 2018)
Application Period:	October 1, 2017- ~ October 30, 2017	April 1, 2018~ April 30, 2018
Required documents for application:	<ul style="list-style-type: none"> ■ Cover Page of Application Package (to be completed by the home university contact person) ■ Application Document Checklist <Form 1> ■ Application Form <Form 2> ■ Insurance Application Form <Form 3> ■ Medical Certificate <Form 4> ■ Original Academic Transcript (in English or Japanese) ■ 4 photos (40mmx30mm) ■ Copy of Passport ■ Certificate of Bank Deposit Balance Minimum amount (Equivalent to JPY500,000 for one-semester exchange; JPY1,000,000 for one-year exchange) ■ If available, Copy of Evidence of Language Proficiency 	
Notify each partner university of results	Late December, 2017	Late June, 2018

5. Accommodation:

Housing Application Deadline:	To be announced in the "Application of Housing" form, which will be sent to you later.	
Housing available to exchange students:	<ul style="list-style-type: none"> • International house (Off Campus, Rent fee: JPY4,700/month, Other fee: JPY58,000/year) • University apartment (Off Campus, Rent fee: JPY32,000/month, Other fee: JPY30,000/year) 	
Approximate expenses: *The information is an estimation of the monthly expenditure of a reasonably economical international student at Shinshu University. Expenses will vary according to personal taste and lifestyle.	Total: JPY49,400~103,700/month Housing: JPY4,700~32,000/month Books/Supplies: JPY2,000~3,000/month Local Transportation: JPY500~1,500/month Utility Charge(gas, electricity, water): JPY10,000-15,000/month	Meals: JPY25,000~35,000/month Personal/Miscellaneous: JPY5,000~15,000/month Insurance: JPY2,200/month

6. Pick-up :

Pick-up Service:	No, but an Access Guidebook will be sent to students before coming.
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7. Insurance:

Approximate cost:	We require all exchange students to purchase health and life mutual insurance for student with personal liability insurance & fire mutual insurance in Japan. Health insurance: JPY1,500/month; Life mutual insurance: JPY670/month
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8. Scholarship:

How to apply:	To be announced in the Application Guidelines for exchange student program.
Amount:	JPY80,000/month