

## Milestone 3 (Pre-Submission) Information for Students

Higher Degree by Research Students

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### Milestone 3 – What you need to know

#### Purpose

Milestone 3 provides you with the opportunity to present your research findings as you near the completion of your degree. It enables you to demonstrate the progress you have made and to outline the contribution your work has made to the field of research.

#### Your Milestone 3 completion date

The completion date for Milestone 3 is:

- **Doctoral students** – 45 months of full time\* enrolment after commencement of the thesis.
- **Masters students** – 22 months of full time\* equivalent enrolment after commencement of the thesis.

\*this time frame is doubled for part time students.

The completion date is when the results of your application must be forwarded by the Director of Graduate Research (DGR) to the Graduate Research School.

In preparing for your Milestone 3 application, it is important that you leave an appropriate amount of time for your application to be reviewed by your School and for your oral presentation to be undertaken.

You can check all of your Milestone due dates on your *Research Student Profile*. You can request your Research Student Profile by emailing [GRS.CurrentStudents@curtin.edu.au](mailto:GRS.CurrentStudents@curtin.edu.au). Your supervisor and Director of Graduate Research will also be able to advise you.

### Milestone 3 - What you need to do

#### 1. Complete the *Application for Milestone 3 (Pre-Submission) form*

The Application for Milestone 3 form should be completed in the relevant sections and emailed to your supervisor. Your supervisor will need to complete the relevant section on the form and then forward to the Director of Graduate Research in your School.

#### 2. Present an oral presentation

To complete the requirements of Milestone 3 you will also need to undertake an oral presentation. This will be attended by your thesis committee at a minimum. The wider academic community in your field may also be invited.

Your presentation should discuss the aims, methods and findings of your research project as well as articulate the contribution of your research to the field of study.

The presentation will be scheduled by your School. Please check with your School for their arrangements.

### What Next?

#### Outcome

Following your presentation, the DGR will make a recommendation to the Graduate Research School (GRS). The Graduate Research School will advise you of the outcome.

If the DGR determines that you have not made sufficient progress in your program, your enrolment status will be changed to conditional. Your supervisor and DGR will work with you to develop conditions to assist you to complete your research program in a timely manner and return to Good Standing status.