

# STUDY ABROAD FACTSHEET – INFORMATION FOR PARTNERS

ACADEMIC YEAR 2018-19

## GENERAL INFORMATION

### NAME OF INSTITUTION

University of Hertfordshire

### ERASMUS CODE

UK HATFIEL01

### PIC CODE

999911115

### ADDRESS

European and Study Abroad Office  
University of Hertfordshire, Hatfield, Hertfordshire,  
AL10 9AB, UK

### WEBSITE

[www.herts.ac.uk/studyabroad](http://www.herts.ac.uk/studyabroad)

### AIRPORTS

All London airports within travelling distance; Luton and Stansted local airports, Gatwick airport by train

### AIRPORT PICK UP SERVICE

University provides airport pick up from Heathrow

### GENERAL ENQUIRIES

[studyabroad@herts.ac.uk](mailto:studyabroad@herts.ac.uk)

## EUROPEAN AND STUDY ABROAD OFFICE

### MICHAEL ROSIER - DIRECTOR OF INTERNATIONAL EDUCATION

m.j.rosier@herts.ac.uk  
+44 (0)1707 285431

### JANE FROST - SENIOR STUDY ABROAD COORDINATOR (TEAM LEADER)

*Erasmus outgoing students (Business, Law, Education, Humanities)*  
j.v.frost@herts.ac.uk  
+44 (0) 1707 285424

### ALFIE JACKSON – STUDY ABROAD COORDINATOR

*Non-EU outgoing students to USA and Canada; IBSA; Summer schools*  
a.jackson21@herts.ac.uk  
+44 (0)1707 285417

## STUDY ABROAD FACTSHEET – INFORMATION FOR PARTNERS

ACADEMIC YEAR 2018-19

---

### LUKASZ KWASIK – STUDY ABROAD COORDINATOR

*Non-EU outgoing students to Africa, Asia, Australia, Latin America; Erasmus outgoing students (Creative Arts, Computer Science, Life and Medical Sciences, Engineering, Health and Social Work, Physics, Astronomy and Mathematics); **Exchange agreements***

[l.kwasik@herts.ac.uk](mailto:l.kwasik@herts.ac.uk)

+44 (0)1707 283207

### KASIA SERWINSKA – STUDY ABROAD COORDINATOR

*Erasmus incoming students (Business, Law, Education, Humanities); TABSA; Erasmus staff mobility*

[k.serwinska@herts.ac.uk](mailto:k.serwinska@herts.ac.uk)

+44 (0)1707 286326

### ALEIDA MENDES-BORGES – STUDY ABROAD COORDINATOR

*Erasmus incoming students (Creative Arts, Computer Science, Life and Medical Sciences, Engineering, Health and Social Work, Physics, Astronomy and Mathematics)*

[a.mendes-borges3@herts.ac.uk](mailto:a.mendes-borges3@herts.ac.uk)

+44 (0) 1707281225

### JAMES LEWIS – STUDY ABROAD COORDINATOR

*Non-EU incoming students*

[j.lewis20@herts.ac.uk](mailto:j.lewis20@herts.ac.uk)

+44 (0)1707 285892

### JERRY BUTLER - EUROPEAN AND STUDY ABROAD ASSISTANT

[j.butler7@herts.ac.uk](mailto:j.butler7@herts.ac.uk)

+44 (0)1707 286375

### NINA RAPO - EUROPEAN AND STUDY ABROAD ASSISTANT

[n.rapo@herts.ac.uk](mailto:n.rapo@herts.ac.uk)

+44 (0)1707 286375

## COURSE INFORMATION

### LANGUAGE OF INSTRUCTION AND LANGUAGE REQUIREMENTS

Language of instruction: English

Language requirements: English B2 (CEFR)

Visa requirements: IELTS 6.0 or equivalent

<https://www.herts.ac.uk/international/new-international-students/coming-to-the-uk/applying-for-your-visa>

### COURSE CATALOGUE

<https://www.herts.ac.uk/international/overseas-study/study-abroad/inbound-study-abroad>

### CREDITS

60 (30 ECTS) UH credits per semester

## STUDY ABROAD FACTSHEET – INFORMATION FOR PARTNERS

ACADEMIC YEAR 2018-19

---

### ACADEMIC CALENDAR

<https://www.herts.ac.uk/study/term-and-semester-dates>

#### Semester A:

17 September 2018 - 11 January 2019

Note: Examinations will take place during the final week of the semester.

#### Semester B:

14 January 2019 - 17 May 2019

Note: Examinations will take place during the final three weeks of the semester.

Referred examinations for both semesters will take place 18 - 28 June 2019.

#### Vacations

15 December 2018 - 6 January 2019

13 April 2019 - 28 April 2019

### ENROLMENT INFORMATION

#### ONLINE APPLICATION FORM

The link to the online application form will be sent directly to student

#### NOMINATION AND APPLICATION SUBMISSION

Nominations should be sent by email

Further instructions will be sent following the deadline

#### DOCUMENTS REQUIRED FOR APPLICATION

**Erasmus students:** Learning agreement, official transcript of grades, copy of passport, IELTS 6.0 or equivalent for Tier-4 students

**Non-Erasmus students:** Module selection form, official transcripts of grades, recommendation letter, copy of passport, IELTS 6.0 or equivalent for Tier-4 students

#### NOMINATION AND APPLICATION DEADLINES

---

#### SEMESTER A AND FULL ACADEMIC YEAR:

##### EU:

*Nomination deadline:* 31 March 2019

*Application deadline:* 31 May 2019

##### NON-EU:

*Nomination deadline:* 31 March 2019

*Application deadline:* 30 April 2019

---

#### SEMESTER B:

##### EU:

*Nomination deadline:* 12 October 2019

*Application deadline:* 16 November 2019

## STUDY ABROAD FACTSHEET – INFORMATION FOR PARTNERS

ACADEMIC YEAR 2018-19

---

### NON-EU:

*Nomination deadline: 12 October 2019*

*Application deadline: 12 October 2019*

### VISA INFORMATION

#### STUDY IN UK FOR MORE THAN 6 MONTHS

Tier 4 visa

#### STUDY IN UK FOR LESS THAN 6 MONTHS

Short term study visa

#### UNDERTAKE PAID/UNPAID WORK IN UK WHILST STUDYING

Tier 4 visa

#### HOLDING A VALID UK PASSPORT\*

No entry clearance required; show UK passport on entry

*\*(except BNO passport holders, who will require prior entry clearance)*

#### LANGUAGE REQUIREMENTS FOR TIER-4 VISA:

IELTS 6.0 or equivalent

<https://www.herts.ac.uk/international/new-international-students/coming-to-the-uk/applying-for-your-visa>

### MEDICAL COVER

#### HEALTH INSURANCE REQUIREMENTS

Own responsibility

#### IS THE PURCHASE OF UNIVERSITY OR STATE HEALTH INSURANCE REQUIRED?

Own insurance. Access to NHS (National Health Service) if student stays for 6 months or more.

### ACCOMMODATION AND SERVICES

#### HOW TO APPLY FOR ACCOMMODATION

*Applying for accommodation possible after receiving ID number once application has been accepted.*

Email: [accommodation@herts.ac.uk](mailto:accommodation@herts.ac.uk)

Website: <https://www.herts.ac.uk/life/student-accommodation>

#### TYPES OF ACCOMODATION AVAILABLE TO EXCHANGE STUDENTS

---

*ON CAMPUS (AS AT 08/10/2018)*

Single en-suite            £136-142 per week

Single                        £109.55 – 114.94 per week

Studio                        £187.04 – 189.28 per week

## STUDY ABROAD FACTSHEET – INFORMATION FOR PARTNERS

ACADEMIC YEAR 2018-19

---

---

### *OFF CAMPUS*

Cost: Variable

---

### *HOMESTAY*

No

### **HOUSING APPLICATION WEBSITE**

<https://www.herts.ac.uk/life/student-accommodation>

### **HOUSING APPLICATION DEADLINE**

After application deadline, coordinator will inform students

### **HOUSING DEPOSIT, IF REQUIRED**

£150

### **METHOD OF DEPOSIT PAYMENT**

Through online accommodation account

### **ACCOMMODATION MOVE IN DATE**

*Semester A:* weekend before orientation week

*Semester B:* weekend before orientation week

### **FACILITIES AND SERVICES FOR DISABLED STUDENTS AVAILABLE**

<https://www.herts.ac.uk/life/student-support/disability-services>