

Appeal to Student Progress Appeals Committee



This form is to be used to lodge an appeal against the decision to terminate you from your course due to unsatisfactory course progress. **NOTE: You may only lodge an appeal to the Student Progress Appeals Committee if you originally lodged a Request for Review and have received the outcome of that Request.**

Information regarding Academic Status and how to appeal is described at the following website:
<http://students.curtin.edu.au/administration/enrolment/status.cfm>

Once you have submitted this form, you should continue to attend class until the outcome of your appeal is finalised. Notification of the appeal outcome will be sent to you as an OC via OASIS. You should note that the Committee may seek advice and recommendations from your teaching area.

You must submit this form within 10 working days of the date of notification of the outcome of your Request for Review

APPLICANT'S DETAILS

| | | | |
|----------------------------------------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Student ID | <input type="text"/> | | |
| Given Name/s | <input type="text"/> | Surname | <input type="text"/> |
| Student email | <input type="text"/> | Contact Number | <input type="text"/> |
| Course | <input type="text"/> | Campus Location | <input type="text"/> |
| Study period and year of Termination | <input type="text"/> | | |
| <input type="checkbox"/> International | <input type="checkbox"/> Domestic | <p>Under Commonwealth legislation, the University is obliged to report student visa holders who have been terminated for not achieving satisfactory course progress to the Department of Home Affairs following the finalisation of Curtin's internal appeal process.</p> | |

Copies of all paperwork associated with your original Request for Review will be provided to the Chair, Student Progress Appeals Committee. Normally, the Committee will only consider material from the first review, but where warranted the Chair, Student Progress Appeals Committee may permit the submission of additional material.

If you have any additional supporting documentation you wish to be considered please submit it with this form in a portable document format (*.PDF).

STUDENT DECLARATION (please tick each statement)

I wish to formally appeal against the decision to terminate my enrolment in the above mentioned course. I have read and understood the guidelines and advice on this application form. I acknowledge that where I have provided documentation from an external authority, the University may contact that authority in relation to this matter. I understand that any additional supporting documentation I have attached to this form that was not provided in my Request for Review may or may not be considered.

All the information I have provided on this application is true and accurate to the best of my knowledge.
Where able to do so, I have provided supporting documentation in .pdf

Student Signature: _____ Date submitted: _____

Email your appeal to examinations@curtin.edu.au using the subject line:
SPAC appeal – [Student ID] [Student Name]

The University offers support to students to assist them improving their academic status. You may wish to take advantage of the services offered by the [University Counselling and Disability Services](#) or the [Student Wellbeing Advisory Service](#).