

APPEAL TO STUDENT PROGRESS APPEALS COMMITTEE

TERMINATION FROM COURSE - NOT ACHIEVING SATISFACTORY COURSE PROGRESS



This form is to be used to lodge an appeal against the decision to terminate you from your course due to unsatisfactory course progress. **NOTE: You may only lodge an appeal to the Student Progress Appeals Committee if you originally lodged a Request for Review and have received the outcome of that Request.**

Information regarding Academic Status and how to appeal is described at the following website:

<http://students.curtin.edu.au/administration/enrolment/status.cfm>

ABOUT THE STUDENT PROGRESS APPEALS COMMITTEE

The Student Progress Appeals Committee will consider your appeal within 10 working days. In the meantime, you should continue to attend class until the outcome of your appeal is finalised. Notification of the outcome of your appeal will be sent to you as an OC via OASIS. You should note that the Committee may seek advice and recommendations from your teaching area.

In assessing your appeal, the Student Progress Appeals Committee will take into account all material you submitted in relation to your original Request for Review.

Student ID	
Student Name	
Course Code and Name	
Faculty	
Year and Study Period of Termination	
Citizenship status	<input type="checkbox"/> International <input type="checkbox"/> Domestic
Date outcome of Request for Review received	

ATTENTION STUDENT VISA HOLDERS: Under Commonwealth legislation, the University is obliged to report student visa holders who have been terminated for not achieving satisfactory course progress to the Department of Immigration and Border Protection (DIBP) following the finalisation of the appeals process.

STUDENT DECLARATION

I wish to formally appeal against the decision to terminate my enrolment in the above mentioned course. I have read and understood the guidelines and advice on this application form. I acknowledge that where I have provided documentation from an external authority, the University may contact that authority in relation to this matter.

_____ SIGNATURE	_____ DATE
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** A working day is any day, Monday to Friday excluding University-observed Public Holidays (either Academic or General Staff) and the two-week period during which Christmas and New Year fall as per the University academic calendar - <http://students.curtin.edu.au/administration/dates/academic.cfm>*

The University offers support to students to assist them to improve their academic status. You may wish to take advantage of the services offered by the University Counselling and Disability Service at: http://unilife.curtin.edu.au/health_wellbeing/counselling_services.htm or the Student Transition and Retention Team (START) at http://unilife.curtin.edu.au/student_wellbeing_service.htm