



# REQUEST TO INCREASE i:DRIVE QUOTA

## STUDENT DETAILS

Student number: \_\_\_\_\_

Full name: \_\_\_\_\_

Course of study: \_\_\_\_\_

## i:DRIVE DEFAULT

It is your responsibility to manage your disk space allocation. By default, each student has access to 200MB of storage space. Where it can be demonstrated that the need to fulfil your course requirements are not being met by the default, you may request an increase **with the support of your Course Coordinator/Supervisor**.

**Please note** that research students have the option of setting up a Research Drive for study purposes. If you wish to utilise this service, please visit <https://cits.curtin.edu.au/staff/computers/research-drive.cfm>.

## INCREASE DETAILS

Total space requested: \_\_\_\_\_

Please state your reason for increase (attach documentation if appropriate):

Course Coordinator/Supervisor's details

Name: \_\_\_\_\_

Staff ID: \_\_\_\_\_

Signature: \_\_\_\_\_

Phone: \_\_\_\_\_

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Notification of the outcome of your request will be provided within 2 weeks.***

Please submit your completed form in person or by post to Student Services, Building 101 Bentley Campus, Curtin University, GPO Box U1987, Perth, Western Australia 6845.

## OASIS Central use only

Approved

Not approved

Date: \_\_\_\_\_

Signature of Officer: \_\_\_\_\_

Name: \_\_\_\_\_