

REQUEST FOR ALTERNATIVE EXAMINATION – CLASH



Curtin University

Certification

THIS IS AUTHORISATION FOR A STUDENT WITH AN EXAMINATION CLASH:

- You have 3 or more examinations scheduled on 1 working day, and/or
- You have 2 examinations scheduled at the same date and time, and /or
- You have more than 2 examinations in a 24 hour period * (based on the commencement time of the assessment)

* Example – Examinations Day 1 (8:30am, 1:00pm) and Day 2 (8:30am) – this is not considered a clash examination as the examination on Day 2 commences in the next 24 hours.

| Student ID | Family Name | Given Name |
|------------|-------------|------------|
| | | |

Confirmation of your revised Examination Timetable will be sent via the Official Communication Channel (OCC) to your Curtin provided OASIS account.

| Unit Code | Unit Title/Unit Controller | Scheduled Date | Scheduled Time |
|--------------|----------------------------|----------------|----------------|
| | | | |
| | | | |
| | | | |
| Course Title | | | |

Authorised, Examinations Office: _____

Date: _____

Student Declaration

I hereby undertake not to discuss or divulge the content or format of the examination paper/s with any person until the official scheduled time has passed and declare that I have no prior knowledge of the contents and the examination paper/s.

I accept that action may be taken should the University consider that an infringement of Statute No.10, the Student Disciplinary Statute has occurred. A copy of the statute can be found at www.governance.curtin.edu.au/.

Student signature _____

Witness (School/Dept) _____ Date: _____

School Approval

I approve the above student to sit the following examination on the date and time as stated.

Unit Code _____ Unit Title _____

Revised Date- _____

(Examinations Office will determine an appropriate time)

Comments _____

Signature _____ Name _____
(Unit Controller)

Date: _____ School Contact: _____

When completed, the student is to return this form personally to **Student Services – Examinations Office** no later than **2 weeks** prior to the commencement of the examination period so that appropriate arrangements can be made.