





- OASIS is Curtin's student portal. Through OASIS, students are provided with access to their student record (eStudent), the Official Communications Channel (OCC), and a range of other online services including a student email account and learning support systems.
- It is a condition of enrolment at Curtin that students activate their OASIS account and access OASIS at least once a week to receive official communications from the University via the OCC.
- Students may be granted exemption from the requirement to access OASIS in exceptional circumstances only. Please check <http://www.oasis.curtin.edu.au> for more information.

**If you have changed**

If you have changed your name or citizenship status since last enrolling you will need to submit original documentation or original certified documentation with this form so that we can update your details. Prior to enrolling you will be required to submit a new Request for Commonwealth Support and HECS-HELP Form/Request for FEE-HELP Form (if applicable). An electronic version of the HECS-HELP and FEE-HELP forms (eCAF) is available via eStudent in OASIS. Prior to enrolling go to the My eCAF tab in eStudent to complete online. If you have changed your course, please ensure you complete a new HECS-HELP or FEE-HELP form (if applicable).

**Guild Membership**

Under the Curtin University of Technology Act, all students automatically become members of the Student Guild on enrolment. In order for the Guild to provide services to you whilst you are a member, your name, student ID number, preferred contact address, home phone number, email addresses, gender, year of birth, course of study, campus location and other basic enrolment details will be made available to the Guild. These details will remain confidential. You may elect to opt out of Guild membership at any time via the Guild Membership Status Channel in OASIS (under the Campus Life & Guild tab). If you opt out of Guild membership, the Guild will no longer have access to your details and you will cease to be eligible for membership benefits.

**Student Declaration**

- I understand it is my responsibility to ensure that my enrolment is correct.
- I have sought appropriate academic advice and counselling in relation to my enrolment.
- I agree to be bound by the Statutes, Rules and Policies of the University as amended from time to time and agree to pay all fees, levies and charges directly arising from my enrolment.
- I am aware there may be additional fees and charges associated with my enrolment which are not included in the tuition charges (these may include but are not limited to student service & amenities fee, incidental fees and textbooks).
- I consent to receiving information electronically from the University.
- I agree to access OASIS (student portal) at least once a week to receive official communications from the University (unless approval for exemption is granted).
- I am aware of the conditions under which I am permitted to use University IT (computer) facilities.
- I acknowledge that I have read and understood the information on this form regarding Guild Membership.
- I acknowledge that I have read and understood the University's Privacy Statement.
- I acknowledge that any expenses or costs incurred by the University in recovering any monies owing by me shall be my responsibility, including debt collection agency fees, solicitor's costs on the amount outstanding as well as all other reasonable costs incurred in the recovery of outstanding monies.

**Please direct all enquiries to your Student Services Office or the Student Centre**

**Curtin Business School**  
Tel: (+61 8) 9266 7713  
Email: [business@cbs.curtin.edu.au](mailto:business@cbs.curtin.edu.au)

**Health Sciences**  
Tel: (+61 8) 9266 7713  
Email: [currentstudents@health.curtin.edu.au](mailto:currentstudents@health.curtin.edu.au)

**Humanities**  
Tel: (+61 8) 9266 3400  
Email: [humanities@curtin.edu.au](mailto:humanities@curtin.edu.au)

**Science and Engineering**  
Tel: (+61 8) 9266 4600  
Email: [ssse@curtin.edu.au](mailto:ssse@curtin.edu.au)

**Graduate School of Business  
Perth Campus**  
Tel: (+61 8) 9266 3460  
Email: [currentstudents@gsb.curtin.edu.au](mailto:currentstudents@gsb.curtin.edu.au)

**CBS International**  
Tel: (+61 8) 9266 7789  
Fax: (+61 8) 9266 4092  
Email: [cbsinternational@curtin.edu.au](mailto:cbsinternational@curtin.edu.au)

**Centre for Aboriginal Studies**  
Tel: (+61 8) 9266 7091  
Fax: (+61 8) 9266 2888  
Email: [cas.enquiries@curtin.edu.au](mailto:cas.enquiries@curtin.edu.au)

**Western Australian School of Mines**  
Tel: 1800 688 377  
Email: [WASMundergrad@curtin.edu.au](mailto:WASMundergrad@curtin.edu.au)

**Student Service Centre**  
Tel: (+61 8) 9266 3399  
Email: [studentservicecentre@curtin.edu.au](mailto:studentservicecentre@curtin.edu.au)

**Curtin Singapore**  
Tel: 6593 8000 Fax: 6593 8001  
Email: [studentservices@curtin.edu.sg](mailto:studentservices@curtin.edu.sg)

**Curtin Sydney**  
Tel: (+61 2) 8399 7888  
Email: [info@sydney.curtin.edu.au](mailto:info@sydney.curtin.edu.au)

**Curtin Sarawak**  
Tel: (+60) 85 44 3939  
Email: [enquiries@curtin.edu.my](mailto:enquiries@curtin.edu.my)

**Privacy Statement**

At Curtin, the privacy of students, staff and other people who the University deals with is taken very seriously. Much of the information which the University collects in connection with its normal functions and activities is "personal information", and this information is handled in accordance with relevant privacy standards. For details of how the University will use, disclose and protect your personal information please refer to <http://global.curtin.edu.au/legal/privacy.cfm>

**Office Use Only**

Processed by (Name)

Date